

**Minutes of a meeting of Affpuddle and Turnerspuddle Parish Council (A&TPC) held on Wednesday
11th May 2022 in Briantspuddle Village Hall**

Chair	Cllr Sue Jones
Councillors in attendance	Cllrs Charles Barter (Vice-Chair), Stuart Chorley, Graham Lightfoot, Emily Hall, Lizzie Guinn, David Neudegg and Damon Green. David Leigh-Ewers Cllr Peter Wharf.
Clerk:	Michelle Berry
Apologies:	N/A
Also, in attendance	4 Members of public

Minute No. Comments

22/001 **Elect a chairman for the new civic year. RESOLVED** the appointment of Cllr Sue Jones as Chairman of the Council.

22/002 **Elect a Vice- Chairman for the new civic year. RESOLVED** the appointment of Cllr Charles as Vice-Chairman of the Council.

22/003 **To Elect members to take particular interest in the following responsibilities of the Council:**

- a) **Flooding. RESOLVED** to approve Cllr Graham Lightfoot
- b) **Right of way. RESOLVED** to approve Cllr Graham Lightfoot. Cllr Emily Hall to assist.
- c) **Highways. RESOLVED** to approve Cllr Charles Barter
- d) **Planning. RESOLVED** to approve Cllr David Neudegg

22/004 **Declarations of interest and dispensations requested**

Cllr David Neudegg declared a pecuniary interest in agenda item 11.1 related to listed building consent application. Cllr did not participate in the discussion or decision and left the room whilst discussion and voting took place. Cllr Susan Jones declared a pecuniary interest in agenda item 11.3 related to tree works application. Cllr did not participate in the discussion or decision and left the room whilst discussion and voting took place.

22/005 **Public participation**

In response to a comment on the state of the hollow on the approach to Briantspuddle from the south Erica Trust has advised that work is still in progress on the site and hopes to have made some significant improvement as funds and effort becomes available.

Thanks were expressed by a Parishioner following a Parish Magazine article to clarify the reasoning behind a previous article about straw on the roads of the Parish. It was suggested that some of issues were caused by overhanging trees in the hollow. A Parishioner explained that ownership of the trees did not necessarily rest with residents citing examples of Deeds indicating ownership rested with Dorset Council.

Item 9 brought forward.

22/006 **To consider overhanging trees in the Hollow**

The Chairman and another Parish Councillor walked the length of the hollow and it is was established that some overhanging trees do not comply with the relevant guidance from Dorset Council.

There was agreement that the possibility of trees being cut back in line with carriageway overhanging guidance will be investigated. There is a need to establish ownership of the trees and the first step to gather this information was agreed. The Chairman and another Parish Councillor will make contact with residents along the hollow to discuss the matter and gather individual understanding about who owns which trees.

Action: Approach residents and draft a list of who is responsible for trees and verges on either side of the road. Progress will reported at the June meeting.

22/007 **Confirmation of minutes of the A&TPC meeting held 13th April 2022. RESOLVED** approved and signed in the presence of the meeting.

Matters arising from the minutes of previous meetings

- a) **Village Hall Committee (VHC) AGM** The Clerk will write to the VHC confirming that a Parish Council representative for the committee has been agreed. **Action:** Clerk to write to the VHC.
- b) **Slurry Lagoon Community Liaison Group Meeting update:** Meeting held on 4th May 2022. It became apparent that the slurry lagoon has not been constructed in accordance with the planning permission granted. It has been built with a capacity of 7,000 cubic metres instead of 2,200 cubic metres.

The Chairman of the Group has contacted the mineral waste department and the matter has been referred to an Enforcement Officer. An inspection of the site has confirmed a breach of consent and the applicant has been invited to prepare another planning application.

It was proposed that The Parish Council would contact Puddletown Area Paris Council with a view to writing a joint letter setting out shared concerns, in particular the impact on the environment and the community.

Action: The Parish Council to write to the planning department, to offer an opinion on how this process has been handled previously and request what needs to be considered for any further discussions/changes, in particular the impact on the environment and the community. To be shared with Tollpuddle and suggest counter signing.

Erica Trust 29th April meeting held. Recommendations for reducing peak flows down the track were proposed and will be considered.

Ground Maintenance Contract The Parish Council wanted to consider whether the use of Aspen fuel would cut down CO2 emissions if used to fuel garden machinery. Contact with the company suggested that this would not be the case. **RESOLVED** to stay with current fuel.

To Discuss any matters arising from the Dorset Councillors report. No report this month.

Planning and other applications/notifications

- a) P/LBC/2022/02348 **Listed Building Consent**
 Proposal Installation of external boiler and internal works.
 Mr David Neudegg
 Hazel Cottage, 25 Briantspuddle, Briantspuddle.DT2 7HS
<https://planning.dorsetcouncil.gov.uk/plandisp.aspx?recno=381325>
RESOLVED: To Approve the application
- b) P/LBC/2022/02315 **Listed Building Consent**
 Proposal: Removal of rotting timber framed windows, removal of leaking polycarbonate roof, replace to existing base and walls with PVCU windows and glass roof on conservatory
 Mrs Elaine Curtis. The Old Post House, 2 Bladen Valley, Briantspuddle. Dorchester DT2 7HP
<https://planning.dorsetcouncil.gov.uk/plandisp.aspx?recno=381283>
RESOLVED: OBJECT. Comments made regarding the materials proposed.
Action: A&TPC to share concerns with planning department.
- c) P/TRC/2022/02297 **Tree Works- Conservation Area**
 Proposal: T1 Monterey Cypress - Remove (dead). T2 Poplar - Primary limb growing in s/w direction over track - reduce by 3-4m to suitable growth to reduce leverage, remove major deadwood. T3 Poplar - Remove snapped limb over field and major deadwood.
 Mr Andrew Knox. Coneygar, Turnerspuddle, Dorchester. DT2 7JA
<https://planning.dorsetcouncil.gov.uk/plandisp.aspx?recno=381263>
RESOLVED: To make no comment.
- d) **Licensing application** in respect of Throop Hollow Farm, Throop Dorset.DT2 7JD
<https://www.dorsetcouncil.gov.uk/documents/35024/282806/Redacted+-+Licence+Applicaiton+-+Throop+Hollow+Farm.pdf/122d729d-5e0a-b218-173a-0f0e479cdef1>

ACTION: The Parish Council to object to the application and set out concerns about the potential impacts to the community and the environment.

22/010 **To review the grounds and maintenance contract and work.**
All areas currently maintained were considered and discussed. It was agreed that the works will continue, to maintain appearances on entrance to the village, the central village, land marks and include all land owned by The Parish Council.

Action: Inform contractor that the works will continue as per previous arrangement.

22/011 **Review the condition of Parish noticeboards.** 2 notice boards need attention.
Action: Request quote from local contractor to establish is if it possible to look at mending existing noticeboards.

22/012 **To consider annual insurance quotes.**
Currently paying £533.30 for 2021- 2022. Policy renewal is £510.29. **RESOLVED** to continue with supplier.

22/013 **To review the Council's expenditure incurred under s.137 of the Local Government Act 1972.**
£220 spent for the last financial year, this meets S137 requirements.

22/014 **To determine the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.**
Agreed to remain with meetings on 2nd Wednesday of each month. With the exception of June (due to bank holidays) Meeting will be held a week later on 15th June. Agreed to move back into Jubilee room at the village hall. **Action: To inform VHC (change of room) and dates for the coming year including June 22.**

22/015 **To review the Council's and/or staff subscriptions to other bodies (presently DAPTC, and Microsoft Office).**

Microsoft renewal is automatic £59.99 per year allows access to the cloud to back up all files and access to email, word, excel etc. **RESOLVED:** to renew.

DAPTC membership £6.99 per electoral + allows access to training for councillors, support for clerk and updates for legislation changes. **Estimated £55.92 RESOLVED** to renew.

22/016 **Policies, procedures, and registers for review:**
To be carried forward to next meeting, for review.

To receive and discuss the internal auditor's report and consider the following recommendations: -

- a) To include a signed copy of each record of delegated decisions in the minute book. **RESOLVED** to clearly display actions and log separately.
- b) To agree a process to ensure that all of the required publications are published correctly and clearly on the website in future. It was agreed that the error that elicited this recommendation was a simple one-off mistake and as such no further action was necessary.
- c) To review and approve the Certificate of Exemption 2020/21. **RESOLVED**
- d) To review and approve the Annual Governance Statement 2020/21. **RESOLVED**
- e) To review and approve the Accounting Statements 2020/21. **RESOLVED**
- f) To confirm the dates to be set in 2022 for the exercise of public rights. **RESOLVED**

22/017 **Finance and accounts**

- a) CIL monies £1,684.06 acknowledged. **RESOLVED**
- b) Precept monies £5,630.72 acknowledged. **RESOLVED**
- c) To authorise the following payments and any others requested before the meeting:
- d) To approve the following payments. **RESOLVED**

Payee	Description	Amount	Total to Payee
Briantspuddle VHC	Room hire	£30.00	£30.00
ADW	Speedwatch Equipment	150.00	£150.00
M. Berry	Salary	298.28	£341.27
	Home working allowance (pro rata)	8.10	
	Expenses	34.89	
A. Bendall	Salary (final)	£307.96	£317.96
	Home working allowance (pro rata)	£10.00	
Total Payments			£839.23

22/018 **Correspondence Received**
N/A

22/019 **Date of next meeting and items for the agenda**
The next meeting is due to be held on Wednesday 15th June 2022, at 7.00 pm in Briantspuddle Village Hall.

22/020 **Items noted for next meeting:**
Policy and procedures
Developing a plan to reduce our carbon by 2020.

Meeting closed at 8:50 pm.Sue Jones (Chair) Date.....