

Affpuddle and Turnerspuddle Parish Council

Clerk: Michelle Berry

E-mail: clerk@briantspuddle.info

Dear Parish Councillor

You are hereby summoned to attend a meeting of the Parish Council on Wednesday 11th May 2022 in Briantspuddle Village Hall, commencing at 7pm.

AGENDA

1. To elect a Chairman for the new civic year.
2. To elect a Vice-Chairman for the new civic year.
3. To elect members to the following offices:
 - Flood Warden
 - Right of Way Liaison
 - Highways Liaison
 - Planning Liaison
4. To receive and approve apologies for absence.
5. To receive declarations of interest and consider any dispensations requested.
6. Public participation- An opportunity of up to 30 minutes for members of the public to ask questions and give evidence in respect of the business on this agenda. Each participant will be allocated 3 minutes to speak.
7. To confirm and approve the minutes of the meeting held on 13th April 2022.
8. To report any matters arising from the minutes of previous meetings.
9. To consider overhanging trees in The Hollow and whether they need trimming back to meet highways recommendations for road clearance.
10. To discuss any matters arising from the Dorset Councillors' report and receive any update from the Dorset Councillors.
11. To consider planning, tree works and other applications, and receive any notifications: -
 - 11.1. P/LBC/2022/02348 **Listed Building Consent**
Proposal Installation of external boiler and internal works.
Mr David Neudegg
Hazel Cottage, 25 Briantspuddle, Briantspuddle.DT2 7HS
<https://planning.dorsetcouncil.gov.uk/plandisp.aspx?recno=381325>
 - 11.2 P/LBC/2022/02315 **Listed Building Consent**
Proposal: Removal of rotting timber framed windows, removal of leaking polycarbonate roof, replace to existing base and walls with PVCU windows and glass roof on conservatory
Mrs Elaine Curtis. The Old Post House, 2 Bladen Valley, Briantspuddle. Dorchester DT2 7HP
<https://planning.dorsetcouncil.gov.uk/plandisp.aspx?recno=381283>

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11.3 P/TRC/2022/02297 **Tree Works- Conservation Area**

Proposal: T1 Monterey Cypress - Remove (dead). T2 Poplar - Primary limb growing in s/w direction over track - reduce by 3-4m to suitable growth to reduce leverage, remove major deadwood. T3 Poplar - Remove snapped limb over field and major deadwood.

Mr Andrew Knox. Coneygar, Turnerspuddle, Dorchester. DT2 7JA

<https://planning.dorsetcouncil.gov.uk/plandisp.aspx?recno=381263>

11.4 **Licensing application** in respect of Throop Hollow Farm, Throop Dorset. DT2 7JD

<https://www.dorsetcouncil.gov.uk/documents/35024/282806/Redacted+-+Licence+Applicaiton+-+Throop+Hollow+Farm.pdf/122d729d-5e0a-b218-173a-0f0e479cdef1>

12. To review the ground and maintenance contract and work:

12.1 Maintenance of areas not owned by the Parish Council

12.2 Review the condition of Parish noticeboards

13. To consider annual insurance quotes.

14. To review the Council's expenditure incurred under s.137 of the Local Government Act 1972.

15. To determine the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

16. To review the Council's and/or staff subscriptions to other bodies (presently DAPTC, and Microsoft Office).

17. Policies, procedures, and registers for review:

17.1. Continuity Plan

17.2. Expenses Policy

17.3. Sickness Absence Policy

17.4. Grievance and Disciplinary Policy

17.5. H&S Policy

17.6. Equal Opportunities Policy

18. To receive and discuss the internal auditor's report and consider the following recommendations: -

18.1. To include a signed copy of each record of delegated decisions in the minute book.

18.2. To agree a process to ensure that all of the required publications are published correctly and clearly on the website in future.

19. To review and approve the Certificate of Exemption 2020/21.

20. To review and approve the Annual Governance Statement 2020/21.

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21. To review and approve the Accounting Statements 2020/21.

22. To confirm the dates to be set in 2022 for the exercise of public rights.

23. Finance and Accounts: -

23.1. CIL monies £1,684.06

23.2. Precept monies £5,630.72

23.3. To authorise the following payments and any others requested before the meeting:

Payee	Description	Amount	Total to Payee
Briantspuddle VHC	Room hire	£30.00	£30.00
ADW	Speedwatch Equipment	150.00	£150.00
M. Berry	Salary	298.28	
	Home working allowance (pro rata)	8.10	£341.27
	Expenses	34.89	
A. Bendall	Salary	£307.96	£317.96
	Home working allowance (pro rata)	£10.00	

Total payments £ 839.23

24. To discuss any correspondence received.

25. To note any items for, and confirm the date of, the next meeting.

Members of the public are welcome to join the meeting and will have an opportunity to participate during item 6 of the agenda. Alternatively, representations may be sent via email in advance of the meeting.

Respectfully

M. Berry

Michelle Berry, Clerk