

The Friends of Briantspuddle Post Office and Shop Association Ltd

Notes of Committee meeting held on Thursday 17 March 2022 in the Jubilee Room

Present: Ali Chorley (Chair), Chips Badcock (Post Mistress), Peter Head (Vice Chair), Megan Harvey, Richard Killer, Chris Miller, Cindy Read and Lesley Wilcox (Secretary).

1. **Apologies for absence:** none required.

2. **Notes of last meeting:** approved.

3. **Matters Arising**

i. Bank account: new account opened, monies from 'Square' being paid in and payments being made from the account. Payment cards held by Ali and Richard. Further debit cards required for vols making payments.

Action: Richard

ii. Shop shelving: plan of existing layout has been produced and will be sent to Peter's contact for suggestions. Main objectives are to replace the freezer and increase suitable storage for fruit and veg. If the shop needs to be closed for work to be carried out consider relocating to the Jubilee Room if it is available?

Action: Peter

iii. Shop sign: new sign holder in place. New sign to be printed.

Action: Ali

iv. Roof tiles: Parish Council has approved work to slipping tiles.

4. **Financial performance**

Turnover dropped in Jan and Feb from same period 2020/21 but still higher than 2019/20. Draft accounts to be circulated prior to AGM (29.4.22).

Action: Ali

5. **Volunteers and operations**

One additional volunteer has joined the shop. Still need volunteers to collect bread from Wool (Mondays), newspapers from Puddletown (Thursdays), watercress from Tincton (Fridays) and join the team dealing with the weekly Sainsbury's deliveries. Poster to be put up in shop.

Action: Lesley

6. AGM

AGM arranged for 29.4.22.

Additional Cttee members would be appreciated. Most pressing need is for a new treasurer to relieve Ali. Committee to consider whether to have a rep on the Village Hall Cttee. Membership list to be updated to include all current volunteers and supporters (Action: Richard). Hopefully, new shop plans will be available for discussion. Chris and Stuart to organise refreshments for the evening.

7. Any Other Business

Meeting set for 18.3.22 to discuss ideas for events for the Jubilee weekend (2-5.6.22). Discussion on whether the shop would like to participate in any events planned in the village; no ideas for events other than the shop should stay open during any afternoon events. The £300 originally set aside as a donation to the 2022 Christmas lunch which was cancelled could be offered as a contribution.

8. Dates of next meetings

Thursdays 21 April and 16 June 2022.

Lesley Wilcox