

**Minutes of a meeting of the Briantspuddle Village Hall Committee held on
7 July 2021 at 7.00 pm in Briantspuddle Village Hall.**

Present: Members of the Committee: Stuart Chorley (Chair), Allan Smith (Secretary and Treasurer), Anne Colquhoun, Fiona Hogger, Cindy Read, Roger Smith, Tamsyn Tankard-Evans and Angela Tozer. Also present Lesley Wilcox (Minutes Secretary).

1. **Apologies for absence** – none required.
2. **Notice of conflicts of interest** – none declared.
3. **GDPR** – all present were happy for their names to be published on the Community website.
4. **Approval of the minutes of the meeting of 2 June 2021.**

The minutes were approved and signed.

5. Treasurer's Report.

Allan had already distributed his end of June report.

Income - £450 tax relief on gift aid contributions in the donation box had been received. There had been donations towards the purchase of the dishwasher, painting the kitchen, from plant sales and the donation box.

Expenses – Allan had negotiated a reduction in the music licence (£177 last year, £89 this year). An oil delivery had been received. The audited accounts were distributed and accepted - the fee for the audit was a lot lower than would usually be charged.

Servicing of fire alarm system – the contractor had failed to keep two appointments. This, together with unsatisfactory service last year, had prompted Allan to identify an alternative contractor. Their quote was higher but it was hoped that they would provide a better service. It was agreed to proceed with them and to add servicing of the emergency lighting and fire extinguishers (the Social Club will contribute towards these items). Allan will terminate the existing contract and will resist any penalty charge.

6. Booking Secretary's Report

Angela reported that there were no bookings for August; regular bookings would normally stop for the summer period anyway. Although the Keep Fit class will not resume it was hoped that other regular bookings would resume in September.

7. AGM

There was discussion about the proposed lifting of Covid restrictions on 19 July and it was agreed that the hall should be hired and used in accordance with the regulations in force at any one time, just as had been done up until now. On the assumption that restrictions on meetings would be lifted from 19 July, it was agreed to hold the AGM on 28 July. Typically some 20 people would usually attend and it will be possible to accommodate that number in the hall with social distancing. Nominations to sit on the committee had been made by the PCC, the Social Club, the Briantspuddle Singers and the Community Group. A nomination was expected from the shop/PO. The Parish Council would not be making a nomination. All present agreed to stand again (although Allan will stand down as Secretary but is willing to continue as Treasurer) but further nominations are permitted to be made at the AGM. Allan will circulate the AGM protocol and arrange for the required notices to be published.

8. 100+ Club

The winning number for June was 58.

9. Correspondence

None received.

10. Items for the next meeting

None identified.

Stuart explained that he had removed items regarding the purchase of the dishwasher and the relationship with the Community Group from the agenda for this meeting as, on reflection, he felt that it would be more appropriate for these to be discussed after the AGM and by the new Chairman if necessary.

11. Any Other Business

Allan tabled expenses for replacement valves for two of the toilets, fluorescent tubes and a light switch. Agreed.

Cindy advised that the Community Group had still not set a date to resume Saturday Coffee shop and Lets Lunch. A Plant sale would be held on 10 July (subsequently cancelled due to bad weather).

12. Date of next meeting

Wednesday 28 July 2021 following the AGM.

Lesley Wilcox

Minutes Secretary