

**Minutes of a Special Meeting of the Briantspuddle Village Hall Committee held on 14 May 2021  
at 7.00 pm in Briantspuddle Village Hall.**

**Present:** Members of the Committee: Stuart Chorley (Chair), Allan Smith (Treasurer), Anne Colquhoun, Fiona Hogger, Cindy Read, Tamsyn Tankard-Evans and Angela Tozer. Also present Lesley Wilcox (Minutes Secretary).

**1. Reason for meeting.** Subject to a change in legislation, the Hall could be available for hire again starting on 17 May 2021. The Special Meeting had been arranged in order to agree conditions to be required of hirers. All Trustees signed a statement agreeing to the meeting being held – this was deemed necessary as the usual 7 days' notice of a meeting as required by the Trust Deed could not be met.

**2. Apologies for absence** – prior apologies had been received from Roger Smith.

**3. GDPR** – all present were happy for their names to be published on the Community website.

**4. 'Covid Safe' protocols.**

4.1 3 documents were tabled for discussion, ie

i. 'Covid Guidelines' poster (as currently displayed in the hall). One amendment was agreed, ie that anyone developing Covid symptoms within **10** days (rather than 7) of visiting the hall should alert the relevant authorities.

ii. Proposed new Conditions of Use for hirers. This document had been produced by Allan following guidance issued by ACRE (Action with Communities in Rural England).

iii. Stuart's comments on the proposed conditions.

Documents ii and iii were discussed together point by point and some consequent amendments agreed to document ii. The conditions will be revised by Allan, re-circulated to the Committee and then issued to hirers accordingly wef 17 May 2021. These revised conditions will have to be re-considered once again if anticipated legislation changes take place on 21 June 2021.

4.2 The Singing Tutor was intending to resume 1:1 classes on 20 May 2021. It was agreed that she should be offered the hire of the hall on terms as previously agreed with her but that she could use the Jubilee Room instead if she preferred.

**5. Policy with respect to multiple hirers.**

The need for this discussion stemmed from an enquiry from a potential hirer offering the same type of class as an existing hirer. Subsequently, the two individuals had agreed that there was no potential difficulty or conflict as classes could be offered at different times. The Committee agreed that all regular hirers should be supported but that it was not the Committee's responsibility to become involved in matters of professional codes of conduct. Other hirings of a similar nature should not be precluded.

**6. Any Other Business**

i. The Parish Council had offered a 50% reduction in the ground rent for 2021/22. The Committee accepted the offer and thanked the PC.

ii. The Community Group had advised of their intention to resume their various activities probably

towards the end of June, regulations permitting.

**7. Date of next meeting**

Wednesday 2 June 2021 at 7.00pm and the first Wednesday of each month thereafter.

Lesley Wilcox

Minutes Secretary