

Explanation of variances – pro forma

Name of smaller authority: **Affpuddle and Turnerspuddle Parish Council**
 County area: **Dorset**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant**:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21**: variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	23,008	26,472				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	10,535	10,601	66	0.63%	NO		
3 Total Other Receipts	2,897	1,287	-1,610	55.57%	YES		£1501 VAT reclaim received in 2019/20. A VAT reclaim was submitted in 2020/21 but the funds were not received until after the end of the financial year.
4 Staff Costs	3,521	4,333	812	23.06%	YES		No Clerk employed for first two months of 2019/20.
5 Loan Interest/Capital Repayment			0	0.00%	NO		
6 All Other Payments	6,447	5,367	-1,080	16.75%	YES		Council less active in 2020/21 due to national lockdowns (Covid-19 pandemic).
7 Balances Carried Forward	26,472	28,660			YES	VARIANCE EXPLANATION NOT REQUIRED TO WHY CARRY FORWARD RESERVES ARE	
8 Total Cash and Short Term Investments	26,472	28,660				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	472,492	472,492	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable