

Minutes of a meeting of the Briantspuddle Village Hall Committee held on 4 November 2020 at 7.00 pm in Briantspuddle Village Hall.

Present: Members of the Committee: Stuart Chorley (Chair), Allan Smith (Treasurer), Anne Colquhoun, Cindy Read and Tamsyn Tankard-Evans. Also present Lesley Wilcox (Minutes Secretary).

Everyone confirmed that they were satisfied with the layout of the hall for the meeting.

- 1. Apologies for absence** – Fiona Hogger and Angela Tozer.
- 2. Notice of Conflicts of Interest** - none required.
- 3. GDPR** – all present were happy for their names to be published on the Community website.
- 4. Approval of the minutes of the meeting of 7 October 2020** - the minutes were approved and signed.
- 5. Matters Arising (not otherwise on the agenda)** – none.
- 6. Treasurer's report.**

Allan distributed his end of September report.

Income - slightly under £200 (£192.14) came from the Village Hall cafe with the remainder coming from the 100+ Club (£10) and the balance from the hire of the Jubilee room.

Expenses - in line with expectations.

The bank balance was similar to last month. No hirings were expected in November. No spend was anticipated on the dishwasher until next year. An additional £500 was expected from the Parish Council; £200 towards the dishwasher and £300 re-purposed for loss of hire. There was the potential of a further grant from Dorset Council for loss of income.

The change in bank signatories was proving to be extremely difficult. Barclays' website was not helpful, the waiting time on the phone was too long and the local branch could not deal with the matter. It was therefore agreed that the existing signatories would be kept for now.

7. Update on Covid 19 Regulations

The second lockdown would start on 5 November. The Village Hall café would close until at least 2 December but might offer takeaways if pre-ordered. Although the Regs did not prohibit the hire of the hall it would be a hirer's responsibility to ensure that they were permitted to carry out whatever activity they had hired the hall for. The only current booking was by a singing tutor; it was agreed to ask her to provide a copy of the advice from her insurer and her Singing Teachers' Association.

8. Parish Council's letter of 6 October 2020

A draft response was circulated and discussed. Stuart will re-draft the letter to incorporate comments and circulate it by e-mail for agreement before issue.

9. Christmas

The holding of all events will be subject to the relevant regulations in force at the time.

9.1 Christmas Lights Competition – this will go ahead but without the post-judging event.

9.2 Christmas Fair – currently 14 stallholders interested. Stalls will be set up under cover in the car park and on the grassed area behind the shop with stalls partitioned, there will be a one-way system in place, the hall will be used as a café, and the shop will be open. The event will not be widely advertised so as not to encourage visitors from outside the parish.

9.3 Christmas Lunch – there is a lot of interest in this. Max of 24 people at each sitting in tables of up to 6. Cost £5 a head. The shop had offered £300 as sponsorship.

10. Hall Bookings

The Pilates class had been cancelled. The only current booking was by the Singing Tutor.

11. Skittle Alley floor

The Club had written again to supplier but received no response. They are preparing to make a Court Claim (aka the Small Claims Court).

12. AGM – to be held when possible. If any of the trustees wished to stand down in the meantime they can discuss this with Stuart.

13. Dishwasher

Allan had obtained quotes for a replacement on a like-for-like basis. The best was approx. £1,800 which included delivery and installation, and removal and disposal of the existing one. Stuart suggested that a slide-in-slide-out version was considered; although more expensive and taking up more counter space it would not require any lifting of trays. Agreed that Stuart and Allan will investigate this option as well. The trustees also agreed that they could progress the purchase and installation of the dishwasher subject to a limit of £3,000.

14. 100+ Club

The winner for October was ticket no 140.

15. Correspondence

Stuart had been asked whether the trustees would like to lay a wreath at the Remembrance Service. This was agreed.

13. To note any items for the next meeting – none.

14. Date of next meeting

Wednesday 2 December 2020 at 7.00pm.

Lesley Wilcox

Minutes Secretary