

**Minutes of a meeting of the Briantspuddle Village Hall Committee held on 1 July 2020 at 7.00 pm
in Briantspuddle Village Hall.**

Present: Members of the Committee: Stuart Chorley (Chair), Allan Smith (Treasurer), Anne Colquhoun, Fiona Hogger, Jenny Lightfoot, Cindy Read, Roger Smith (Vice Chair), Tamsyn Tankard-Evans, Angela Tozer. Also present Lesley Wilcox (Minutes Secretary).

Everyone confirmed that they were satisfied with the layout of the hall for the meeting.

1. Apologies for absence – none required.

2. Notice of Conflicts of Interest - none required.

3. GDPR – all members were happy for their names to be published on the Community website.

4. Approval of the minutes of the meeting of 17 June 2020 - the minutes were approved and signed.

5. Matters Arising (not otherwise on the agenda)

i. Decoration of the hall is likely to start at the beginning of August.

ii. The AGM still cannot be arranged.

6. Treasurer's report.

Allan had already circulated his end of June report. He added;

i. The donation of £250 from the Village Shop had not been received.

ii. His financial forecast depended on when hirings resumed, possibly in September although October was more likely. Usually income from regular hirings was sufficient to cover the hall's operating costs of approx. £13k. Fortunately the grant of £10k from Dorset Council would almost cover this.

iii. As most of the Community Group organisers were aged over 70 the group had no definite plan to resume coffee mornings, Let's Lunch etc for some time.

iv. The cost of decorating the hall had not been allowed for in the forecast and so would need to be included in future.

7. Update on Covid 19 Regulations

Stuart outlined the latest regulations as they affected the use of the hall wef 4 July.

- i. groups of up to two households can meet in a private or a public space subject to a maximum of 30 people;
- ii. groups of up to 6 people may meet outside observing social distancing;
- iii. people aged 70 and over are advised not to take unnecessary risks.

Halls can open for hire but the official advice re use and responsibilities was still unclear. Once the hall could be certified as 'Covid Secure' it could be made available for hire once the decoration had been completed. It was then up to individuals to decide whether they were comfortable with the arrangements in place.

The first of the planned Village talks was booked for October by which time the advice re social distancing might have changed.

8. Cleaner

The cleaner was still being paid at the same rate and under the same conditions for specified jobs. Stuart was carrying out daily cleaning of 'touch points' at the entrance and in the toilets. It was agreed to add cleaning of 'touch points' to the cleaner's schedule; as she was doing less elsewhere there would be no overall change in time and cost. She would be retained on the existing arrangements.

9. 100+ Club

Stuart was planning a leaflet drop to every house inviting people to join (or re-join) the 100+ Club. The exercise should be completed by the 3rd week in July to allow the first draw in August. Payment could be made on-line, by cash or by cheque.

10. Weekday coffee morning

Stuart reported that he hoped to trial a weekday coffee morning once the facilities could be assessed as 'Covid Secure', hopefully by mid-July.

11. Correspondence

Stuart had received an e-mail dated 28 June from the Chair of the Village Shop. The shop had recently had Broadband installed and was offering both the Village Hall and the Social Club free shared use of the facility for 12 months. It was agreed to accept the offer, cancel the existing phone contract (subject to terms) and install a hard wired connection to an extender to be located in the hall. This can make use of the existing route currently occupied by the telephone line meaning no alterations to the fabric of the

hall are needed.

12. Any other business

- i. The 100+ Club leaflet will be put on the Hall's Facebook page.
- ii. Stuart and Allan will look into whether or not there is a need to approach the Parish Council/Covid Response Team for any possible additional financial support.
- iii. Stuart suggested that the first month's hire should be offered at no charge to encourage regular hirers to return. However, it was thought that any reluctance to return was not due to financial concerns but safety concerns. Once the facilities are certified as 'Covid Secure' that should be sufficient to encourage hirers to return.

13. Next meeting – Tuesday 4 August at 7.00pm.

Lesley Wilcox

Minutes Secretary