

Explanation of variances – pro forma

Name of smaller authority: **Affpuddle and Turnerspuddle Parish Council**

County area (local councils and parish meetings only): **Dorset**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant**:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (<u>must include narrative and supporting figures</u>)
1 Balances Brought Forward	29,801	23,008				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	9,800	10,535	735	7.50%	NO		
3 Total Other Receipts	3,223	2,897	-326	10.11%	NO		
4 Staff Costs	3,060	3,521	461	15.07%	YES		No Clerk employed for part of 2018/19
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	16,756	6,447	-10,309	61.52%	YES		Unusual spending which took place in 2018/2019: Telephone Boxes/Finger Posts/Defibrillator/Notice Board/Cleaning War Memorial/ Bulbs
7 Balances Carried Forward	23,008	26,472			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	Reserves are required as the Parish Council owns high value assets which may at some point require maintenance. Reserves have not been earmarked but this was noted in the internal audit and the Parish Council will be earmarking reserves at the next budget setting meeting.
8 Total Cash and Short Term Investments	23,008	26,472				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	473,191	473,191	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable