

Minutes of a meeting of Affpuddle and Turnerspuddle Parish Council (A&TPC) held at 7.00pm on Wednesday 8th April 2020, remotely via Zoom

Present: Cllrs Graham Lightfoot, Trevor Poole, Lizzie Guinn, Stuart Chorley, A-J Monro and Emily Hall.

Chair: Cllr Sue Jones

Clerk: Anna Bendall

In Attendance: Dorset Cllr Peter Wharf

Minute Number **Comments**

19/225 **Apologies for absence**

Apologies were received from Cllr Charles Barter (Vice Chair), and Dorset Cllr Laura Miller.

19/226 **To receive Declarations of Interest in accordance with S94 of the LGA1972 and consider any dispensations requested**

None received.

19/227 **Confirmation of minutes of the A&TPC meeting held 11th March 2020**

RESOLVED that the minutes for the A&TPC meeting held 11th March 2020 be approved. Due to social distancing measures in place as a result of the Covid-19 outbreak, and the need to hold meetings remotely, minutes will be signed at the next physical meeting of the Parish Council.

19/228 **Matters arising from the minutes of previous meetings**

19/219 Cllr Monro has discovered that an EPC is required for buildings which exceed 500 square foot in area. This will need to be revisited at a later date once social distancing measures have been lifted.

19/229 **Covid-19 Community Support Group**

The creation of the group along with a budget of £1,000 from Parish Council reserves was approved via email after the last meeting. This decision was formally ratified and there were no objections from any members. The Clerk is also applying for grant funding to be allocated to the group. Councillors commended the efforts of the group and the speed with which it was established. Further information about the group and other support available can be found on Briantspuddle Community website.

RESOLVED that the Covid-19 Community Support Group be created and that a budget of £1,000 be made available to them from the Parish Council reserves. All spending will be approved in line with Parish Council Financial Regulations. Full details and a breakdown of this budget are recorded in a separate document which is available by contacting the Clerk.

19/230 **Planning and other applications**

6/2020/0074 (Full Planning Permission)

Proposal: Remove existing outbuilding and erect 2 smaller outbuildings buildings to store gardening equipment and agricultural machinery

Location: Coppice Bungalow, Waddock, Dorchester, DT2 8QY

RESOLVED to support the application with the new inclusion of the wooden cladding as opposed to the existing black plastic that is used to cover the timber frame.

19/231 **Finance and accounts**

RESOLVED to approve the following payments totalling £411.71:

- Cheque No: 100733 – A Bendall (Clerk's salary & reimburse costs) £371.72
- Cheque No: 100734 – David Griffith (reimburse for phone) £14.99
- Cheque No: 100735 – Briantspuddle VHC (room hire, March) £25.00

The End of Year Financial Statement was received and discussed.

It was noted that the bank balance was £19,683.94 as at 31st March 2020 and that the balance of the NSI Investment Account remains at £6,812.89.

RESOLVED to adopt the Financial Regulations which were adapted by the Clerk based on a model from NALC with the lower limit for expenditure for which 3 quotes should be obtained being set at £500. This will not prevent the Council from obtaining multiple quotes for expenditure below that figure when it chooses to do so.

19/232 **Correspondence received**

The Covid-19 Support Group have been advised by the Dorset Volunteer Centre to write a GDPR Statement. Although the Parish Council does have one, the activities of the group are quite different from the usual activities of the Parish Council. As the overarching body, the Parish Council approved this statement. In addition, the Parish Council needs to establish a Safeguarding Policy which will cover the activities of the group in order to meet the criteria for a grant application.

RESOLVED to approve the GDPR Statement prepared by Campbell De Burgh and to adopt the Safeguarding Policy prepared by the Clerk.

A Legal Briefing was received from NALC giving notice of new legislation which allows the Parish Council to postpone its Annual Meeting as well as the Annual Parish Meeting. Currently it is not legal to hold an Annual Parish Meeting remotely. The legislation also allows for current offices to be held until such time as the Council chooses to hold its Annual Meeting or until May 2021, whichever is first.

RESOLVED to postpone both the Annual Meeting of the Parish Council as well as the Annual Parish Meeting, until such time as the Parish Council sees fit.

RESOLVED that Cllr Jones will continue to hold the office of Chairman and Cllr Barter will continue to hold the office of Vice-Chairman until an Annual Meeting is held.

The Parish Council is minded to repair and replace way marker posts for Public Rights of Way across the Parish. Different options were discussed, and it was agreed that Cllr Poole will source quotes for appropriate wooden posts to replace three that are either missing or most damaged and also request that Dorset Council replace one on the national trail which is damaged.

Cllr Chorley advised that the shop may require financial assistance to support the community at this time, because of the pandemic. The Chair advised that all applications for a grant should be made in writing in line with the Parish Council policy and will be considered.

19/233 **Dorset Councillor's report**

This agenda item was moved at the Chairs discretion.

The Dorset Councillor's report was discussed along with the current support that Dorset Council is offering. The full report is available on the Briantspuddle Community website or through contacting the Clerk. Any significant updates are also published on the website as the Parish Council is made aware.

19/234 **Date of next meeting**

Wednesday 13th May 2020, 7.00 pm. This meeting is also likely to be held remotely using Zoom. Members of the public will be able to participate and details of how to access the meeting will be included on the agenda which will be on the website.

Meeting closed at 7:40 pm.

SIGNED ON ORIGINAL

.....Chair

Date:

Sue Jones