

Minutes of a meeting of Affpuddle and Turnerspuddle Parish Council (A&TPC) held at 7.00pm on Wednesday 8th January 2020 at Briantspuddle Village Hall

Present: Cllrs Charles Barter (Vice Chair), Graham Lightfoot, Trevor Poole, Lizzie Guinn, Sarah Lowman and Andrew Monro.

Chair: Cllr Sue Jones

Clerk: Anna Bendall

In Attendance: Campbell de Burgh and Dorset Councillor Peter Wharf

Minute Number **Comments**

19/174 **Apologies for absence**

Apologies were received from Cllr Stuart Chorley and Dorset Councillor Laura Miller.

19/175 **To receive Declarations of Interest in accordance with S94 of the LGA1972 and consider any dispensations requested**

Cllr Poole declared an interest in agenda item 14.5 (minute below) as the tenant of the land where the Jubilee Tree sits. The Chair agreed that Cllr Poole could remain in the meeting for the discussion but that he would not vote on the matter.

19/176 **Public Participation Time**

Campbell raised two items regarding the Community website: the first regarding the work to make it more “accessible” and the second associated with his annual review of content.

The accessibility issue is a legal requirement for the Parish Council section and has been achieved to the extent possible which is about 95% of that which is required without using specialist advice. The work is continuing into the rest of the website and mostly relies now on the way that content is written for ease of use of website reading software installed by individuals.

The review of content is practically complete waiting only a response from the Village Hall to an offer of assistance with developing a marketing strategy and a separate wish to develop a “green” page under the Amenities Section.

19/177 **Confirmation of minutes of the A&TPC meeting held 11th December 2019**

RESOLVED that the minutes for the A&TPC meeting held 11th December 2019 be approved and signed in the presence of the meeting.

19/178 **Matters arising from the minutes of previous meetings**

In his role as Flood Warden, Cllr Lightfoot received no requests from residents for support or advice during the recent flooding but has surveyed the village. There are still drainage issues at Shop Hill, but Cllr Lightfoot is now in contact with the Community highways Officer regarding this.

Some members of the council have concerns regarding the proposal for a Dorset National Park and the demands that this may place on the roads due to increased tourism.

The Clerk is in contact with the Community Highways Team regarding the trees at The Hollow and the potential risk that they pose. A site visit will likely take place before the next Parish Council meeting.

19/179 **Dorset Councillor's report**

Dorset Council are set to increase council tax by just under 4% in order to increase contributions to Adult and Children's Services where demand continues to rise. The full report is available on the Briantspuddle website or through the Clerk.

19/180 **Police and community issues**

Any motorbike activity in Sares Wood or surrounding areas should be reported so that the Police can establish the extent of the issue. It is possible to report non-urgent police issues online or via email rather than calling 101. The Clerk will include the relevant information on the website under Council Notices.

It was agreed that the Clerk would invite a PCSO to attend the next Parish Council meeting to provide a general update. **Action: Clerk**

19/181 **Planning Applications**

TWA/2019/275 (tree works)

Proposal: (T1) Apple - fell; (T2) Purple plum – fell

Location: Tweeds, School Lane, Briantspuddle, DT2 7HR

RESOLVED to make no comment.

Decision Notice: Bridleway SE4.11 (highways)

Authorised: Application to install a gate

Location: Public Bridleway No. 8, Parish of Affpuddle and Turnerspuddle

RESOLVED to enquire with the Rights of Way Officer whether an agreement to maintain the surface of the bridleway has been signed. It was understood that that the landowner had offered to enter into this agreement. The Clerk will request a copy of the agreement for Parish records.

19/182 **Rights of Way, Highways and Roads**

Trees on Moor Lane have been assessed by the Tree Officer from Dorset Council and are due to be felled as they have been identified as a danger.

Pathway to link Affpuddle and Briantspuddle

RESOLVED to create a map of the route and write a policy that can be kept on file and sent to Dorset Council so that they are aware of the intension.

Action: Clerk and Cllr Monro

19/183 **Maintenance**

RESOLVED to check that the defibrillators cannot be switched off as the advice is that they should be always turned on. **Action: Clerk**

Noticeboard Quotes

RESOLVED to accept quotes of £70 and £30 excluding VAT to have Affpuddle and Briantspuddle noticeboards repaired.

RESOLVED to instruct the regular contractor to treat the wood appropriately.

Action: Cllr Lowman

19/184 **Climate Change Emergency**

RESOLVED that all Councillors and the Clerk fill in the form for assessing Carbon Footprint and send their completed forms to Cllr Lightfoot who will work create a proposal for the next steps.

19/185 **Volunteer Litter Picker**

RESOLVED to accept the offer from a young resident to work voluntarily for the Parish Council picking up litter under parental supervision. Personal details for the individuals are held in a confidential meeting note for Public Liability Insurance purposes. The Clerk will produce a risk assessment and Cllr Jones will provide the necessary equipment.

19/186 **Correspondence**

The resignation of the DAPTC Chief Executive was noted.

19/187 **Accounts**

RESOLVED to approve the following payments totalling £1417.72:

- Cheque No: 100721 – DAPTC (new clerks training course) £40.00
- Cheque No: 100722 – A Bendall (Clerk's salary, December) £362.15
- Cheque No: 100723 – normtec (finger post repair) £245.00
- Cheque No: 100724 – A W W Garden Services (grass cutting) £331.50
- Cheque No: 100725 – BVHC (Village Hall hire) £25.00

It was noted that the bank balance was £22,003.16 as at 31st November 2019 and that the balance of the NSI Investment Account remained at £6,758.82.

The Financial Statement (Q3) was received and discussed.

A grant request from Citizens Advice Purbeck was considered. Grants are only considered over the summer months as per the Council's policy. Notwithstanding this fact members felt that the budget for the year is not sufficient to support the request.

RESOLVED not to approve the grant request.

RESOLVED to obtain a quote to have the Jubilee Tree pruned.

RESOLVED to approve the draft budget prepared by the Clerk.

RESOLVED to increase the precept by £65.78 for financial year 2020-2021, bringing it up to £10,600.78.

19/188 **Items for Next Agenda**

Litter and the Environmental Action Plan.

19/189 **Royal Funeral Protocol**

Points were agreed and the Protocol will be written up and kept by the Clerk to be initiated when necessary.

19/190 **Date of Next Meeting**

Wednesday 12th February 2020, 7.00 pm at Briantspuddle Village Hall.

Meeting closed at 9.10pm

SIGNED ON ORIGINAL

.....Chair

Date: 12th February 2020

Sue Jones