

Affpuddle and Turnerspuddle Parish Council

The Minutes of the **Monthly Meeting** held on **Wednesday 13th February 2019** at the Briantspuddle Village Hall, at 7.00pm

Present:

Councillor Sue Jones (Chair)

Also present:	Councillors Mike Menzies, Lizzie Guinn, Sarah Lowman, Trevor Poole and Charles Barter.
Also in Attendance:	Lindsay Hole (Parish Clerk) and Stephen Higgins (New Parish Clerk)

One member of the public was present for public participation.

Stephen Higgins was welcomed to the meeting as the new Parish Clerk.

2018/182 Apologies

Apologies for absence were received from County Councillor Peter Wharf, District Councillors Laura Miller, Cherry Brooks & Graham Brown.

2018/183 Declaration of Interest

There were no declarations of interest.

Stuart Chorley declared a non-pecuniary interest in items concerning the Social Club and VHC, he completed a Declaration of Interest form with full details to send to PDC.

Councillor Lizzie Guinn declared a non-pecuniary interest in the temporary 3-way traffic lights in operation in Affpuddle.

2018/184 Public Participation

There were no general items of public participation.

Stuart Chorley declared his interest in joining the Parish Council and was invited to provide an overview of his interest in the role. He shared his experience and the skills and attributes he could bring to the role of Parish Councillor. Chair Sue Jones clarified the rules around conflicts of interest that are contained within the Parish Councils Code.

Co-option of Parish Councillor

Mr Chorley was asked to leave the meeting while his request to be co-opted to the Parish Council was considered.

A proposal was made to nominate Stuart Chorley as co-opted Parish Councillor, it was **RESOLVED that;**

Mr Stuart Chorley be co-opted to the Parish Council.

Voting: unanimous

2018/185 Southover Farm Slurry Lagoon Planning Application – WD/D/18/001035

The Chair reported that the application was due to be determined and would include the conditions that the Parish Council is already aware of.

Councillors are keen to see the Liaison Committee convened as soon as possible.
Action Chair Sue Jones to contact Mike Garrity to ask for the Liaison Committee to meet before the development commences.

An item of correspondence has been received this week from a parishioner to report damage to verges because of current agricultural movements through Affpuddle. It was considered that this sort of matter could be addressed via the Liaison Committee once it is established.

2018/186 Minutes 9th January 2019 and Matters Arising

The Minutes of the monthly meeting held on the 9th January 2019 were confirmed and signed as an accurate record.

2018/188 Planning Applications

The following planning application was considered.

	Description	Date rec'd
6/2019/0049	Mr & Mrs Palmer, 7, Affpuddle, Dorchester, DT2 7HH, Replace single storey side lean to with two storey side extension. Replace existing detached garage & erect a new garage/workshop with first floor.	06/02/2019

6/2019/0049 – 7 Affpuddle.

Voting: Unanimously agreed. Councillors voted to approve the planning application.

Treework applications

Councillor Sue Jones explained the protocol around Treework applications. These will now be listed in the minutes and dealt with by the Tree Officer who has delegated responsibility.

2018/189 District Councillor's Report

There were no reports available from the District Councillors.

2018/190 County Councillor's Report

County Councillor Peter Wharf had nothing further to report.

2018/191 Roads and Highways

Roads and Highways issues were discussed as follows:

- Temporary 3-way traffic lights in operation in Affpuddle

Councillors discussed the positioning the traffic lights and the issues that are arising as a result. A suggestion has been made by a Parishioner to reroute HGV's at Waddock Cross and Councillor's believe that re-positioning the lights may also alleviate problems.

Action Councillor Charles Barter will draft a letter to Highways expressing the concerns of the Parish Council and the suggestion of a diversion. He will also request a telephone number be provided if the lights breakdown.

Waddock Cross – There has been no news on the road markings. **Action** Councillor Charles Barter will chase Highways for news on the road markings.

Wessex Water

A parishioner has contacted Trevor Poole about the Wessex Water pumping at the power station, Wessex Water have cleared the area.

Hollow Track

Parishioners have commented that the drains are blocked again, and Councillor Trevor Poole has reported this. He also reported that residents have not yet agreed the best way forward with regard to the track maintenance.

Throop flooding

It was reported that the majority of the work has been completed. Councillor Mike Menzies suggested that the culverts may still need doing. Councillor Sue Jones will send a letter to Highways thanking them for the efforts.

2018/192 Village Hall

The VHC have been looking at the agreements and a new hiring proposal following the termination of the 1982 Agreement but have not yet consulted with the Social Club. Councillors were reminded that the Parish Council are party to the 1986 agreement and that any variation to the agreement would need to be agreed by all three parties.

Action The Parish Clerk will write to the VHC to confirm that the PC is ready to play a full part in working towards the modernisation of the remaining documents.

2018/193 Financial Report and Authorisation of Payments

<i>Cheque No.</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
<i>100670</i>	<i>Lindsay Hole</i>	<i>Clerk wages</i>	<i>534.45</i>
<i>100671</i>	<i>HMRC</i>	<i>PAYE</i>	<i>68.80</i>
<i>100672</i>	<i>Village Hall Committee</i>	<i>Rental</i>	<i>35.00</i>
<i>100673</i>	<i>The Community Heartbeat Trust</i>	<i>Annual Support - Briantspuddle</i>	<i>135.00</i>
<i>1010674</i>	<i>The Helping Hand Company (Ledbury) Limited</i>	<i>Litter picking equipment</i>	<i>£190.98</i>
<i>100675</i>	<i>Sue Jones</i>	<i>Reimbursement Litter picking Equipment. High viz vests from Amazon</i>	<i>£44.85</i>

Voting: The payments were approved. **Voting Unanimous**

Councillors were informed that the bank balance was £19,384.96.

2018/194 Review of current budget, forecast for year 2018/19, confirmation of precept

Councillors reviewed the accounts and remaining forecast for year 2018/19. There has been an increase associated with maintenance work and this increase in annual cost is likely to be on-going. Councillors also reviewed a forecast for the year 2019/20 against which it was decided to set a precept increase of 5%. This was against a previous proposed increase of 7.5% at the January meeting. It was felt that this was too great an increase for parishioners and as a result forecast expenditure had been reduced in line with a lower increase to the precept.

A proposal was made to increase the precept by 5%, it was **RESOLVED that;**

The Parish Council increase the precept by 5%

Voting: unanimous

2018/195 Appointment of New Parish Clerk

Stephen Higgins was welcomed to the Parish Council and introduced to Councillors. Councillors were provided with an update on the induction process and training, including a New Clerk's course given by DAPTC.

2018/196 Correspondence and Information

Some items of correspondence were discussed as part of items separately identified on the agenda. Other correspondence was distributed electronically prior to the meeting.

The following correspondence was received:

- Nick Gore – Several parish issues.
- Dorchester Marathon – Enclosing cheque for £150 towards parish funds.
- Affpuddle Heartbeat Trust invoice. **Action** To be put on the next agenda.

2018/197 Risk Assessment Review

In accordance with the Councils' risk assessment procedure, it was noted that there were no concerns to report on the Village Hall (with the exception of the reinstatement insurance), the shop, the car park and the Parish Clerk's office.

2018/198 Maintenance

Prior to the meeting Councillor Sarah Lowman provided an update via email and during the meeting, the key highlights were:

- The Crab Apple tree at Briantspuddle Crossroads has been pruned
- The Affpuddle Noticeboard has been removed for wood treatment
- The Best Kept Village Award plaques have been mounted on a new post.

Litter pick

Councillors agreed to carry out a Parish Litter pick and have set the dates for 6th/7th April with 13th/14th of April as a contingency date in case of bad weather. **Action** Clerk to book the hall for 9-12 both days in the Jubilee room and if not available book the main hall. Councillor Sue Jones will write an article for the Parish Magazine.

2018/199 Preparation for Parish Council Elections May 2019

The Parish Council Elections are due to take place in May. The a notice will be drafted by PDC and this will be displayed on noticeboards once it has been received in March.. **Action** The Parish Council Elections will be on the March agenda and information will be added to the Parish Mag and Community Website.

2018/200 Handling of Parishioner's concerns reported to individual councillors

Councillors discussed protocol for dealing with parishioner's concerns. Councillors were reminded that they should be directed to the Clerk or Chair in the first instance and that concerns would then be taken back to the Parish Council for discussion and to decide on any action to be taken. The outcome will then be conveyed to parishioners directly by the PC.

2018/201 Briantspuddle Information Centre – Update

Councillors were presented with a mock-up of the proposed Briantspuddle Information Centre. Councillors were very pleased to see the templates and thanked the working group for their efforts. The working group will inform the Parish Council of the date of installation.

2018/202 Any other business

Electrical Works at Kyte Hill

Councillor Mike Menzies to discuss the situation with the Landowner.

Briantspuddle Water Meadow – Poole Borough Council Project

Deferred to a future agenda.

Snow Plan

There is no need to order salt currently. The Snow Plan will be reviewed in time for next Winter. Action: Review Snow Plan on the September agenda.

Time of meetings

Deferred to a future agenda.

Speedwatch

Deferred to a future agenda.

2018/203 Date of the Next Meeting

The next meeting of the Parish Council will be on Wednesday 13th March 2019 at 7pm in the Village Hall.

The meeting closed at 9.05pm