

Affpuddle and Turnerspuddle Parish Council

The Minutes of the **Monthly Meeting** held on **Wednesday 10th October 2018** at the Brianspuddle Village Hall, at 7.00pm

Present:

Councillor Charles Barter (Acting Chair)

Also present:	Councillors Sue Jones (arrived 7.30), Sarah Lowman, Mike Menzies, Jonathan Haigh, Trevor Poole and Lizzie Guinn.
Also in Attendance:	District Councillor Laura Miller, County Councillor Peter Wharf and Lindsay Hole (Parish Clerk).

One member of the public was present for public participation.

2018/107 Apologies

Apologies for absence were received from District Councillors Councillor Cherry Brooks and Graham Brown. Peter Wharf hoped to join the meeting later.

2018/108 Declaration of Interest

Councillor Sarah Lowman declared a pecuniary interest in the planning application for Cruck Cottage and explained that she would not take part in the vote. Councillor Trevor Poole reported that he no longer had an interest in the planning application for Cruck Cottage.

There were no further declarations of interest.

2018/109 Public Participation

No public participation took place.

2018/110 Minutes 12th September 2018 and Matters Arising

The Minutes of the monthly meeting held on the 12th September 2018 were confirmed and signed as an accurate record.

Matters arising not included on the agenda:

War Memorial Cleaning

The War Memorial was cleaned this morning by Stones Masonry.

Millennium Stone

Councillor Trevor Poole will arrange cleaning of the Millennium Stone.

Parking at Waddock Cross

Charles Barter to provide the exact location of the Waddock Cross parking violations to the Parish Clerk.

Churchyard Portaloo

Councillor Mike Menzies has not taken any action on this yet. A suggestion was made that Councillor Jonathan Haigh could approach this with the PCC.

SSE Meeting

Councillor Mike Menzies attended part of the meeting and provided a report to the Parish Council.

There were no further items for discussion.

2018/111 Planning Applications

The following planning application was considered.

Application	Description	Date rec'd
6/2018/0444	Cruck Cottage 31 Briantspuddle DT2 7HT Replacement of fence at the front of the property, on the east side, with a block rendered wall with pantile coping	12/09/2018

6/2018/0444 – Cruck Cottage

Voting: Unanimously agreed. Councillors voted to approve the planning application. Councillor Sarah Lowman did not take part in the vote following her declaration of interest.

2018/112 Village Hall

The Village Hall update was provided by Councillor Mike Menzies prior to the meeting.

2018/113 District Councillor's Report

There was no report available from the District Councillor's.

2018/114 Roads and Highways

Roads and Highways issues were discussed as follows:

Waddock Cross – This was covered under matters arising.

2018/115 County Councillor's Report

There was no report available from the County Councillor.

2018/116 Southover Farm Slurry Lagoon Planning Application WD/D/18/001035 – Update

Prior to the meeting the Parish Council were provided with an update. The application is ready to be determined and there is no material planning reason why the application would not be approved.

Councillors discussed proposed conditions to be attached to any grant of the application, namely restricting the timing of vehicle movements, restricting the number of vehicle movements, the source of the waste being disposed of and the preference for a Community Liaison Committee.

Councillor Lizzie Guinn raised concerns on the timing of traffic moving through Southover Lane. Councillor Sue Jones will ask for reasoning behind the time specified by DCC and request that the time allocated should be from 9am-2pm. If this is not possible the Parish Council would accept the times proposed by DCC. The Parish Council agreed that if appropriate conditions can be attached to the applications it will withdraw its request to have the applications referred to committee.

2018/117 Financial Report and Authorisation of Payments

Cheque No.	Payee	Description	Amount
100649	Village Hall Committee	Rental	25
100650	Lindsay Hole	Clerk Wages	244.64
100651	HMRC	PAYE	1.40
100652	Matt Gymer	Electrical Work	48.00
100653	A W W Garden Services	Grass cut	102.00

Voting: The payments were approved. **Voting Unanimous**

Councillors were informed that the bank balance was £23,196.50.

2018/118 Correspondence and Information

Some items of correspondence were discussed as part of items separately identified on the agenda. Other correspondence was distributed electronically prior to the meeting.

The following correspondence was received:

- PAPC – Bus services – covered under separate agenda item.
- Best Small Village Awards – confirmation of award for £200
- VHC – Internet usage and charges – the Parish Council will respond to the letter. Whilst it recognises the provision of Wifi as useful, the provision of facilities is a matter for the VHC, taking account cost and benefits.
- Dorchester Marathon – details of the 2019 marathon.

2018/119 Risk Assessment Review

In accordance with the Councils' risk assessment procedure, it was noted that there were no concerns to report on the Village Hall (with the exception of the reinstatement insurance), the shop, the car park and the Parish Clerk's office.

2018/120 Parish Clerk Vacancies

Two applications have been received and were reviewed by Councillors. Councillors proposed the vacancy would be dealt with by a subcommittee. Councillors agreed that both applicants will be interviewed by Chair Sue Jones, Councillor Charles Barter and Councillor Sarah Lowman. The interviews will be held in the Village Hall.

2018/121 Parish Council Policy – Use of the car park for holding an event – Review of the Policy

The application form and risk assessment for holding an event in the car park was approved. Both documents will be published on the community website.

2018/122 Affpuddle wall repair – Update and costings review

Councillor Sue Jones provided an update during the meeting. The owner of the wall has contacted the contractor regarding the ridge tiles which will need to be sourced. A quotation has been sought for the project which amounts to £300 plus VAT.

A proposal was made to proceed with the Affpuddle wall repairs of £300, plus a £50 contingency.

RESOLVED that the Parish Council will proceed with the quotation of £300, with a contingency of £50 for the wall repairs, to include the purchase of tiles.

Voting: Agreed by majority. Councillor Sarah Lowman abstained.

2018/123 Best Small Village Award

Councillor Sue Jones reported that the Parish Council had received the Best Small Village Award for 2018. It was agreed the sign would be positioned in front of the Village Shop together with the existing sign. The certificate will be displayed inside the Bus Shelter.

A proposal was made to use the £200 prize money towards purchasing litter picking equipment.

RESOLVED that the Parish Council will proceed with the purchase of the equipment.

Voting: Agreed unanimously.

2018/124 Maize Harvest through Affpuddle

The traffic movement through Affpuddle during the Maize Harvest was more considerate.

2018/125 Approve purchase of Remembrance Day wreath

A proposal was made to purchase a Remembrance Day wreath up to the value of £20.

RESOLVED that the Parish Council will proceed with the purchase of the Remembrance Day wreath.

Voting: Agreed unanimously.

Councillor Jonathan Haigh will arrange an invoice for the Parish Council.

2018/126 Annual review of Code of Conduct

The Code of Conduct was updated in 2017 and Councillors agreed that no further changes were needed this year.

2018/127 Review of Draft Transportation Paper

Prior to the meeting a Draft Transportation Paper was submitted by Puddletown Parish Council for review. The Parish Council will write to Puddletown Parish Council offering full support for the development of its Draft Transportation Paper.

2018/128 Any other business

Defibrillator Training

A date of 24th November has been agreed for the Defibrillator Training. The Parish Council agreed to the cost of £10 to place an advertisement for the training in the Parish Magazine.

Affpuddle Telephone Kiosk

Councillor Lizzie Guinn reported that the light has failed in the Affpuddle Kiosk. **Action** Councillor Sarah Lowman will order a replacement.

Daffodil planting to Commemorate WW1

Councillors were reminded that Philip Ventham has arranged for Daffodil planting to take place on Saturday 13th October at 2pm, with Sunday 21st October as a backup for bad weather.

Briantspuddle Telephone Kiosk

Councillor Sarah Lowman reported that this project is still being progressed.

Waddock Cross Noticeboard

A replacement will be erected shortly.

Affpuddle Noticeboard

AWW Garden Services will be asked to provide the maintenance for the painting of the Affpuddle Noticeboard.

Briantspuddle Noticeboard

A quotation has been received to replacing the corking. A proposal was made to repair the noticeboard and purchase replacement corking up to the value of £150.

RESOLVED that the Parish Council will proceed with the repairs to the Briantspuddle Noticeboard.

Voting: Agreed unanimously.

Affpuddle fingerpost

The Affpuddle fingerpost will be erected during November.

Sares Wood

Councillors reported that the illegal use of motor bikes is creeping back in Sares Wood.

There were no further items for discussion.

2018/129 Date of the Next Meeting

The next meeting of the Parish Council will be on Wednesday 14th November 2018 at 7pm in the Village Hall.

The meeting closed at 8.30pm