

The minutes of the Annual General Meeting of the Briantspuddle Village Hall Committee held on Wednesday 16th May 2018 at 7.30pm in the Main Hall, Briantspuddle Village Hall.

Present : Twenty four members of the village community attended the meeting.

1. The meeting was chaired by the chairman of the Village Hall Committee, Jenny Lightfoot.

2. Minutes of the 2017 Annual General Meeting

The minutes of the Annual General Meeting held on 7th June 2017 had been published on the community web site and were read to the meeting. Acceptance of the minutes as read was proposed by Nick Gore, seconded by Robert Beedle and passed without dissent.

3. Matters arising from the minutes.

There were no matters arising from the minutes.

4. Chairman's Report

Jenny Lightfoot presented the Chairman's Report (see appendix for a copy). There were no questions following the report.

5. Treasurer's Report

Allan Smith presented the Treasurer's Report for the year 1st January 2017 to 31st December 2017 (see appendix for a copy).

1. Nick Gore asked for information about repairs to the thatched roof. Allan replied that the existing thatch should last for a further twenty years. However repairs to the ridge would be completed in the next three months.
2. Leonora Sheppard asked if Morning Data still provided the internet connection. Allan replied that he understood that the change in the service provided by Morning Data was in for the Community Web site, and that the internet connection remained as before.
3. Jenny Lightfoot noted that the utilisation of the Village Hall was high, but reinforced comment made in the Treasurer's Report that promotion of the use of the Village Hall and additional bookings would help to ensure long term sustainability.

6. Appointment of nominated representative committee members

The treasurer reported that the following nominations had been received:

For the Briantspuddle Singers	Anne Colquhoun
For the Bladen Social Club	Stuart Chorley
For the Briantspuddle Community Group	Angie Talbot
For the Village Shop	No Nomination at present
For the Parish Council	Mike Menzies

7. Election of Committee Members

The following nominations were made for the five elected committee member vacancies:

Roger Smith

Angela Tozer

Allan Smith

Tamsyn Tankard-Evans

Jenny Lightfoot

There were no further nominations.

Peter Talbot proposed election of the nominated candidates, seconded by Cindy Read, and passed unanimously.

8. Any Other Business

Nick Gore thanked the committee for the work that they had put in over the last year.

The meeting closed at 8.05 pm.

DRAFT

Chairs Report

Briantspuddle Village Hall AGM 2018

Welcome everyone, it's good to see so many people taking an interest in the Village Hall. Especially those of you who regularly attend events and activities here, and also those who offer your help so cheerfully and willingly to assist in the smooth running of this charity. Goodwill is such an important element in a small community.

I will begin, in the hope that all present understand that Briantspuddle Village Hall is a charity run by a management committee of trustees for the benefit of the people of this Parish.

We operate under a Lease and Trust Deed, with the Parish Council being the putative owners of the Hallagain, for the benefit of the people of this Parish.

The history to this is that upon the sale of the Debenham Estate that Sir Piers Debenham bought the Hall for £250 'on behalf of himself and other members of the family', and offered it to **The Parish** for £150, the Parish accepted the offer and it was agreed (at a public meeting) to borrow £160 (the extra £10 being for legal costs, oh how things have changed) The Parish Council borrowed the money and the conveyance was completed in 1955.

The Hall was run by the Parish Clerk from then on with various sub committees looking into ways that the management could be more efficient, and less of a burden to the Parish clerk and Council. Finally in 1983 the Hall was leased to the newly formed Charity and it's committee of 'Management Trustees, with the Parish Council becoming the 'Holding Trustees' of the Charity.

It was about this time that my family and I moved into the village and I was enticed into joining the Committee for the 1st time!

Some time later I joined the Parish Council over a ROW issue that had potential effects for access to Lee Woods.

Next came my 2nd co-option onto the Village Hall Committee where I was asked to follow up on a request by Purbeck District Council to modernise and rationalise the (frankly decrepit) Village Hall and its environs.

This happened over an extended period whilst I was on both the Parish Council and the V Hall Com planning permission was finally approved, and I left the committee once more. Peter Talbot as the new chair, Philippa Thornily as treasurer and the committee worked tirelessly planning applying for grants taking quotes, giving out contracts etc. They saw the plan through to fruition giving us the lovely Hall we have today.

I eventually resigned the Chair of the Parish Council also, feeling that I had done my bit for the place of which I had grown so very fond.

This is a precis of the history of the Village Hall and my involvement with it. The reality is of course much more extensive and complicated as you can imagine.

So now here I am, yet again, giving a chairs report, and it doesn't get any easier.

At the last AGM I was able to report how our small committee and wonderful community had pulled together to stage a fabulous Open Garden Event. What a lot of stress that was but this year has been a lot more steady and predictable, with our regular hirers carrying on enjoying our superb facilities as well as a fair number of occasional hirings. Basically we try to cover day

Appendix 1: Chairman's Report

to day expenses from regular and occasional hirings and profits from Hall arranged events goes towards capital project and I think we're not doing too badly on that score.

The Hall committee have hosted and organised various other events from that time, such as the Burns Night celebration, The Purbeck Film Festival, Artsreach performances, The Xmas Fair, Xmas Lights Competition and New Years' Party, some made profits to add to funds and others simply provided entertainment for residents.

Our hirings include Pilates, Keep Fit, Briantspuddle Singers, Short Mat Bowls, Coffee Shop, Talks, Lets Lunch, Skittles, Village Hall Lunch as well as Parties, Celebrations and Wakes.

As any Village Hall representative will tell you that catered events are a mainstay of hirings, the offer of food is one of the things guaranteed to get people off the sofa and into the Hall.

Fortunately we have a lovely kitchen and a number of excellent cooks and helpers here in Briantspuddle who willingly assist with their expertise when asked.

There are others who help by organising events to boost funds, and yet more who offer assistance with repairs and maintenance. You know who you are and my thanks go out to you all for your kindness and community spirit.

Obviously there are items which need updating, repairing and replacing from time to time. Allan here has manfully taken charge of most technical aspects whilst being thoroughly advised by the rest of the committee and volunteers.

Various bodies have contributed donations towards items being bought for the Hall, not least the Parish Council who contributed along with the Community Group to the purchase of the beautiful new cooker which replaced our dear old green goddess which had given us such good service for so many years.

The next item of expenditure is to be a renewal of the straw ridge on the Hall. Luckily for us Allan secured a grant in the last round of Viridor Landfill Tax Grants, as the scheme is now closing. Leonora Shepherd has given the Hall a substantial amount as third Party match funding and also a donation from the sale of 'Salt of the Earth' for which we thank her in the warmest terms.

Planning for the future (if we remain in post) we hope to promote the hall more on line, luckily we do have a young savvy and computer literate member who is a great help. Another aim is to try and get more regular users and if at all possible to encourage some of the people in the parish who never use the hall to come along to experience its delights! We will continue to foster good relations with other Parish organisations, and keep the Hall open and in good repair for use by future generations as a social, educational and recreational hub for the community.

Before I finish, I would like to thank all the people who have been on the Committee for the last two years, those in our tiny band when we were surprised to find ourselves alone and in charge at the beginning of my tenure, and those who have joined us along the way. We have swift, efficient and often amusing meetings, a delightful, sensible and silent minutes secretary, and still manage to enjoy being trustees even though it's VERY hard work.

And finally Don't forget research has found that the biggest correlation with happiness is not with money, but with your relationships and your sense of community.

Thank you all for your attention

Jenny Lightfoot

Treasurer's Report

The Village Hall finances during 2017 have continued the trend from the previous year, maintaining a healthy margin which has enabled the committee to start building a reserve against future major expenses. This is a continuation of the policy laid out in the financial report given at the last AGM.

The income benefited from the very successful Open Gardens event, which generated a surplus of just over £4,000. It should also be noted that the income from hiring showed significant growth, after three years of stagnation. The increase in hiring income was partly due to the transfer of Yoga classes from Tolpuddle to Briantspuddle whilst their village hall underwent building improvements, which was a temporary arrangement not available for the current year. A second factor was increased usage of the village hall by the Bladen Social Club, representing an increase of over £1,000 of hiring income compared to the previous levels. We continue to look for more progress in this area of income, with the objective of creating a balance between the income from hiring and the operational expenses. Both repeating regular activities and for one off events would be welcome, please promote the use of the village hall, increased usage of the facilities will make it easier to maintain competitive hire rates.

Costs incurred during the year included the renewal of the cooker in the kitchen, for which a grant of £750 was received from the Parish Council towards the total cost of £1,800. It is expected that further minor improvement / renewal projects will require financing each year to maintain the quality of the facilities at an adequate level. Within the immediate future the village hall will have the thatch re-ridged, we have been able to obtain funding support from Viridor credits, which along with the allocation of funds resulting from the sale of the village cook book should cover most of the costs.

The committee will continue to look for ways to improve the facilities offered, and welcome suggestions from existing or potential users of the hall.

Allan Smith
Village Hall Committee Treasurer
May 2018

Appendix 2: Treasurer's Report

Briantspuddle Hall Committee - Accounts Year ended 31st December 2017

<u>Income</u>			<u>Expenditure</u>	
Hall Hire and other casual hire		10,568	Caretaker	1,965
Grants – Parish Council		750	Repairs and Maintenance	2,990
Donations received including Gift Aid		945	Heating and Lighting	1,904
Sundry income			Water Rates	758
			Insurance	2,793
Bank Interest Received		1	Ground Rent	160
			Printing, Postage & Stationery	28
			Broadband	185
100 Club Income	1,390		Licences	232
Less Prizes	<u>(420)</u>	970	Consumables	225
Fund Raising	9,650		Professional Costs	100
Less Opening Stock	(96)		Cash difference	<u>45</u>
Expenses	(2,615)			11,385
Add Stock Held	<u>91</u>	7,030		
			Profit for the Year	<u>8,879</u>
		<u>£20,264</u>		<u>£20,264</u>

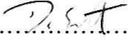
Appendix 2: Treasurer's Report

Briantspuddle Hall Committee - Accounts Year ended 31st December 2017

Balance Sheet – At 31st December 2017

Current Assets		Current Liabilities	
Stock	91	Bond Monies	-
Debtors	160	Creditors	<u>-</u>
Bank - Current Account	22,604		-
- Premium Account	6,378		
- No2 Account	-	Capital Account	
Cash in Hand	138	Opening Balance	20,492
		Profit for the Year	<u>8,879</u>
		Closing Balance	<u>29,371</u>
	<u>£29,371</u>		<u>£29,371</u>

I confirm that I have examined the books and records and that these Accounts represent a true and accurate state of affairs of the Briantspuddle Hall Committee at 31st December 2017.

Signed.......... Mrs D Scott FCCA, CTA

Appendix 2: Treasurer's Report

Finance Report - Year on Year Comparison

Income

	2017	2016	2015	2014
Hiring	£10,568	£6,844	£7,287	£7,532
Parish Council grant	£750	£2,000	£2,000	£1,500
Other donations	£644	£1,960	£1,042	£1,431
100 Club income	£970	£985	£940	£1,125
Other fund raising	£7332	£3,450	£3,988	£5,184
Painting Restoration				£113
Bladen Exhibition				£438
Sale of plates / tea towels				£1,065
POPP grant			£161	
Annual totals	£20,264	£15,239	£15,418	£18,388

The following income items are net of costs:

- "Other fund raising"
- "100 Club income"
- "Painting Restoration"
- "Bladen Exhibition"
- "POPP grant"

Expenditure

	2017	2016	2015	2014
Cleaning and consumables	£2,190	£2,083	£1,462	£1,454
Repairs & maintenance	£3,380	£1,844	£3,848	£1,364
Heating, lighting, water	£2,662	£1,356	£1,858	£2,081
Insurance	£2,793	£2,643	£2,398	£1,844
Administration	£360	£712	£1,372	£824
Architects costs				£5,400
Annual totals	£11,385	£8,638	£10,938	£12,967
Surplus	£8,879	£6,601	£4,480	£5,421
Closing bank balance	£29,371	£20,792	£13,891	£9,412