

Affpuddle and Turnerspuddle Parish Council

The Minutes of the **Monthly Meeting** held on **Wednesday 13th June 2018** at the Briantspuddle Village Hall, at 7.00pm

Present:

Councillor Nick Gore (Chair)

Also present:	Councillors Charles Barter, Sarah Lowman, Jonathan Haigh, Trevor Poole, Sue Jones, and Lizzie Guinn.
Also in Attendance:	County Councillor Peter Wharf, District Councillor Laura Miller and Lindsay Hole (Parish Clerk).

4 members of the public were present for public participation.

2018/026 Apologies

Apologies for absence were received from Councillor Mike Menzies, District Councillors Cherry Brooks and Graham Brown.

2018/027 Declaration of Interest

There were no further declarations of interest.

2018/028 Public Participation

Blackdown House Farm – Two representatives from Blackdown House Farm stud attended the meeting and offered to answer any questions on planning application 6/2018/0037.

Prior to the meeting Parishioner Jaffar Abbas had sent three emails to the Parish Council. During the meeting Mr Abbas reinforced the points that he had made. In particular, these included:

Declarations of interest – Parishioner Jaffar Abbas reminded Councillors of their responsibility to disclose all pecuniary and non-pecuniary interests. Councillors confirmed that due consideration had been given to these matters.

Community Group – Parishioner Jaffar Abbas expressed his concerns around the transparency and clarity between the roles of the Community Group and the Village Hall Committee.

Cruck Cottage – Parishioner Jaffar Abbas informed Councillors that he had offered to discuss the planning application for Cruck Cottage with the applicant as a neighbour and reported that a discussion had yet to take place.

2018/029 Minutes 9th May 2018 and Matters Arising

The Minutes of the monthly meeting held on the 9th May 2018 were confirmed and signed as an accurate record.

Matters arising:

Matters arising were included on the agenda.

GDPR – The Parish Council are in conversation with PDC to finalise their policies.

Car Park Risk Assessment – The Car Park Risk Assessment will be deferred to the July meeting.

Car Park Rental – Councillor Sue Jones informed Councillors that Morning Data had given notice for the car park rental. **Action** A letter of thanks will be sent to Morning Data.

There were no further items for discussion.

2018/030 Planning Applications

The following planning application was considered.

Application	Description	Date rec'd
6/2018/0037	Blackdown House Farm, The Hollow, Briantspuddle, DT2 7HX - Change of use of breeding cattle shed and farmland to use as a stud farm together with associated buildings for stabling, 4 dwellings for stable staff and storage of feed and equipment.	01/05/2018
WD/D/18/001035	Southover Farm, Tolpuddle, Dorchester, Dorset Create slurry lagoon.	23/05/2018

6/2018/0037 – Blackdown House Farm

The Parish Council of Affpuddle & Turnerspuddle voted to approve the application with the following comments and recommendations for conditions associated with any grant of permission by Purbeck District Council.

1. As the proposed development is outside the settlement boundary the Planning Authority should seek clear justification that the number of dwellings within the application are appropriate for the business needs. Should the application be successful the condition of an agricultural tie should be attached to the dwellings, or some such appropriate condition to any approval for their occupation by those employed by the stud business. This would be appropriate to the position of the development outside of the Settlement Boundary and any justified status associated with the establishment by PDC of a justified business need.
2. Exterior lighting should be kept to the absolute minimum in line with the Affpuddle & Turnerspuddle Parish Plan. PDC is requested to require a lighting plan for the site which mitigates light pollution and complies with the Parish Council's policy,
3. The Proposed Fencing, to be erected in the water meadows is considered too high. This part of the conservation area includes path 13, which is used extensively by Parishioners for its amenity value. A possible alternative to reduce the height is to erect double fencing alongside the public footpath with a lower fence immediately adjacent to it. Any fencing should seek to preserve the open character of the water meadows and be sympathetic to their status within the conservation area. As a result of any fencing, consideration should be given to ensuring the surface of footpath 13 remains easily passable by walkers throughout the year.

Voting: The above points were unanimously agreed, there was one abstention from including the tie to the dwellings and stud. Councillors voted to approve the application with the above recommendations.

WD/D/18/001035 – Southover Farm

The Parish Council recommended the following points to Dorset County Council:

1. Slurry used to fill the lagoon should emanate directly from the in-hand farming business of JF Cobb and Sons and only applied to land at Southover Farm.
2. The number of movements should be limited by condition to one as per the application. It would however be beneficial to the community if no movements could take place over weekends and bank holidays and with other times restricted to “normal” working hours of 9am to 4.30pm. The Parish Council accepts it may be necessary to double the movements on some days to account for a weekend and bank holiday restriction totalling no more than 7 loads per week.
3. Monitoring should be undertaken and steps taken to ensure air quality remains unchanged from the present state to protect residents and the natural environment. This is particularly relevant given that the government has recently highlighted the significant ammonia emissions from agriculture and has signalled its intention to consult on steps to reduce this level.
4. A leak detector should be installed to give the earliest warning for the prevention of pollution to water and the environment generally.

Councillors want to explore the option of utilising the highway through Sares Wood to enter and exit Southover Farm as an alternative transportation route. The Parish Council will look to work with Tolpuddle Parish Council to develop this proposal with a view to presenting a joint proposal to DCC.

Voting: Unanimous. Councillors voted to provide the response to the neighbour consultation.

Action Clerk to contact Tolpuddle with a view to preparing a co-ordinated response to the use of Sares Wood.

2018/031 Village Hall

Councillor Mike Menzies was unavailable to attend the recent VHC meeting and as a result no report was available. A review of the VHC’s April Minutes noted a couple of points associated with the Parish Council which would be helpful to clarify. One concerned the reinstatement value of the VH and the other about the availability of grant funding. **Action** The Parish Clerk will write to the VHC.

2018/032 District Councillor’s Report

The District Councillor’s Report was provided prior to the meeting. The updates discussed included:

- The Local Plan is likely to go to pre-submission in the autumn;
- An update on the Winfrith decommissioning project;

- National Park and AONB review of regional and national policy.

Action District Councillor Laura Miller will contact Dorset Waste Partnership to let them know that there is a problem with litter bins. Clerk to put the helpline number in the Parish Magazine.

2018/033 Roads and Highways

Roads and Highways issues were discussed as follows:

Turnerspuddle – The work has not commenced. **Action** County Councillor Peter Wharf will follow this up if the work had not been completed by September.

Overgrown gorse – The gorse has not been cut, there are two key areas in the Parish that need attending to.

Verge cutting – The majority of verges have not been cut. **Action** Chair Nick Gore will send a list of priorities to the Clerk for following up.

Waddock Cross - Two further accidents have occurred at the junction.

Shophill drains – Residents will be contacted to understand whether proposals to improve the track are progressing. **Action** Councillor Trevor Poole will contact the residents and report the blocked drains.

2018/034 County Councillor's Report

The County Councillor provided updates on the following items:

- Review of the Wareham Footbridge;
- The new Shadow Authority and meetings taking place to make progress with the changes.

2018/035 Financial Report and Authorisation of Payments

Cheque No.	Payee	Description	Amount
000618	Village Hall Committee	Rental	85.00
000619	Lindsay Hole	Clerk Wages	221.10
	HMRC	PAYE	-
000620	C D de Burgh	Website expenses	77.30
000621	A W W Garden Services	Maintenance	326.06
000622	A W W Garden Services	Grass cut	119.00
000623	The Community Heartbeart Trust	Defibrillator	2345.00
000624	Kieran Boyland Treecare Ltd	Grounds maintenance	300.00

Voting: The payments were approved. **Voting Unanimous**

Councillors were informed that the bank balance was £25,228.48.

2018/036 Correspondence and Information

Some items of correspondence were discussed as part of items separately identified on the agenda. Other correspondence was distributed electronically prior to the meeting.

- A letter has been received from Linda Holmes with regard to the Millennium Stone. Some background information was given about its original siting and views were expressed that it would be better placed elsewhere and that cleaning it was not appropriate. It was decided that the Parish Council would consult with Parishioners about the best location for the stone and whether or not it should be cleaned. **Action** The Clerk will reply to Linda Holmes with a copy of the Parish Magazine article inviting Parishioners to express their opinions by the end of July.

The following correspondence was received:

- An email was received from Kerry Hudson-Gorringe who expressed her view that the Parish Precept was best used for Parish projects for the benefit of everyone and not by allocating grants to organisations who have sufficient reserves and opportunity to pursue alternative funding.
- Letters were received from Mr Rabjohns and Mrs Meaden expressing their concerns following the Parish Meeting and asking the Parish Council to look into the agreement that sets out the minimum hire money from Bladen Social Club to the Village Hall Charity.

Action: The Clerk will reply to the three Parishioners confirming that the Parish Council is considering these matters in order to decide how best to move forward.

- Three emails from Jaffar Abbas were received following the May meeting, these were discussed extensively with Jaffar during public participation, no further response was considered necessary.
- An email was received from Peter Talbot requesting additional information about the Parish Council's current budget and reserves in order to allay any concerns he may have over the Parish Council's financial wellbeing. **Action** The Parish Clerk will supply the detailed information requested.

2018/037 Telephone Kiosk – Project update

Briantspuddle Telephone Kiosk

The approval of repair costs will be deferred to the July meeting.

Affpuddle Telephone Kiosk

A quotation has been received for an electrician to fit the defibrillator for the Affpuddle Kiosk. The quotation received was for £110.

A proposal was made that the Parish Council approve the costs of £110 plus vat for the necessary electrical installation and it was **RESOLVED that;**

The Parish Council will pay up to £150 plus vat for the electrical installation needed for the Affpuddle Kiosk which includes a contingency. The vote was approved unanimously.

2018/038 Risk Assessment Review

In accordance with the Councils' risk assessment procedure, it was noted that there were no concerns to report on the Village Hall (with the exception of the reinstatement insurance), the shop, the car park and the Parish Clerk's office.

Noticeboard repairs

The doors on the noticeboard at Waddock need replacing, this will be on the July agenda for discussion.

The cork tiles for the Briantspuddle noticeboard need replacing, this will be on the July agenda.

The Car Park risk assessment will be reviewed in July.

2018/039 Cleaning and location of the Millennium Stone project

Councillors discussed the location and cleaning of the Millennium Stone, several suggestions have been made. **Action** An article seeking views from Parishioners will be included in the Parish Magazine.

2018/040 Parish Clerk Vacancy

Due to personal circumstances and the increased workload required by the role, the Clerk expressed her wish to find a replacement who could devote more time to the role. Councillors discussed the requirements of the role and the need to increase the working hours of the Clerk.

The Clerk will be available to provide training and a handover to the new Clerk.

Councillors will review the Job Description with a view to advertising the role with DAPTC, the Parish Magazine and a local newspaper.

A proposal was made that the Parish Council increase the Clerks hours to 10 hours per week and pay holiday pay until September pro-rata and it was **RESOLVED that;**

The Parish Council will pay the Clerk for up to 10 hours per week and pay holiday pro-rata until September. The vote was approved unanimously.

2018/041 WW1 Commemoration – Daffodil planting

The Parish Council welcomed the idea of a working party involving parishioners to make plans for planting wild daffodils to commemorate WW1. **Action** Councillor Sarah Lowman will report back at the next Parish Council Meeting with budget costs. An article will be placed in the Parish Magazine requesting the views of Parishioners.

2018/042 Approval of Asset Register, Accounts & Audit 2017-2018, Accounting statement & Governance statement.

Approval of Annual Accounts and Annual Governance documentation

- Approval of Asset Register

A proposal was made to accept the Asset Register and it was **RESOLVED that; The Council would approve the Asset Register. The vote was unanimous.**

- Annual Governance Statement approval

A proposal was made to approve the Annual Governance Statement after its review and it was **RESOLVED that; The Council would approve the Annual Governance Statement. The vote was unanimous.**

- Accounting Statement approval

A proposal was made to approve the Accounting Statement following its review and it was **RESOLVED that; The Council would approve the Accounting Statement. The vote was unanimous.**

- Accounts and audit approval

A proposal was made to approve the accounts and audit paperwork and it was **RESOLVED that; The Council would approve the accounts and audit paperwork. The vote was unanimous.**

2018/043 Any other business

There were no further items for discussion.

2018/044 Date of the Next Meeting

The next meeting of the Parish Council will be on Wednesday 11th July 2018 at 7pm in the Village Hall.

The meeting closed at 10.10pm