

The minutes of a meeting of the Briantspuddle Village Hall Committee held on Wednesday 5 July 2017 at 7.30 pm in the Diamond Jubilee Room, Briantspuddle Village Hall.

1. Present

Members of the Hall Committee: Jenny Lightfoot (Chair), Allan Smith (Treasurer), Mike Menzies, Roger Smith, Angie Talbot, Tamsyn Tankard-Evans, Steve Webber. Also present: Sue Harris-Searle (volunteer Bookings Secretary), Lesley Wilcox (Minutes Secretary)

2. Advance Discussion

Mike Menzies advised that he would have to leave the meeting shortly due to travel arrangements early the following morning and asked for some points to be discussed in advance of the agenda. This was agreed unanimously.

- i. Mike offered to give a talk 'Global Warming – My Contribution' as part of the series of evening talks being arranged in the autumn by Angie (see item 12ii).
- ii. In response to Mike's question Allan outlined the arrangements agreed with Kath Wharton to celebrate her 100th birthday in August.
- iii. Mike reported that the Parish Council were reviewing the grass cutting contract.
- iv. He offered to donate a microphone and speakers to the Hall which were gratefully received.

Mike then left the meeting.

3. Apologies for absence

Apologies were received from Ann Colquhoun.

4. Conflicts of Interest

A potential conflict of interest for agenda item 5 was noted as some of the committee members were also members of the Bladen Social Club. It was agreed to proceed with full participation of all members of the Village Hall Committee. No other indications of conflicts of interest were raised.

5. Planned Events / Bookings

Sue reported that the Quiz Night and the Flamenco evenings had both been well-attended as had the party to celebrate the Bladen Social Club's 60th birthday. A donation had been received for the use of tables. Repeat bookings continued for the Briantspuddle Community Group, Briantspuddle Singers, Yoga, Pilates, Keep Fit and Short Mat Bowls although there might be a break for some events during the summer. The Parish Council meetings had been booked into mid-2018. Bookings had also been made for a private party on 14 July, the Dorset Rural School of Music for 16 July, Bladen Horticultural Show on 5 August, weekly Music sessions for the following 2-3 months, the kitchen had been booked for a day's use on 28 July, the Village Hall Committee meetings for the 1st Wednesday of each month and a booking for the Harvest Festival

Lunch was anticipated. There will be a Drax Folk Night booking (Richard Smith) again for 24 October; he requires the stage and would like seating for about 110 (although this may be a little tight) with the Hall providing a bar.

There will be a wedding party on 28(?) October. Maggie Hoyle has made a booking for 29 October for a Purbeck Film Festival showing of 'Hidden Figures'. Tickets will be £6 and teas will be available. There will be an Artsreach production of 'Mata Hari' on 11 November. The 'Christmas Lights' competition will take place on either 22 or 23 December.

Sue advised that completed booking forms had still not been received in respect of the Quiz Night and the Social Club's party. It was agreed that bookings will not be confirmed until the hirer has completed a booking form and agreed the terms of that booking to ensure that the appropriate fee is received.

It was agreed that the annual deep clean of the hall will be carried out on 12 August.

The problem with 'beeping' in the Hall continues. This was due to a problem with the fire alarm system link to the Pool Room. Allan, Steve and Peter Talbot will discuss.

Sue Harris-Searle then left the meeting.

6. Minutes of the last meetings

The draft minutes of the meeting held on 2 May had been circulated to committee members. Acceptance of the minutes was agreed unanimously.

The minutes of the AGM of 7 June were provisionally agreed. It was also unanimously agreed to publish them as a draft as they could only be formally adopted at the 2018 AGM.

The draft minutes of the committee meeting following the AGM on 7 June had been circulated to committee members. With a minor amendment to item 3b acceptance of the minutes was agreed unanimously.

7. Matters arising from 2nd May meeting.

- i. Bladen Estates Exhibition. Angie reported that she had applied for a grant of from the Hall & Woodhouse 'Community Chest' for the cupboard; a decision was expected in September. She was preparing further grant applications to 3 other organisations. Funds already raised and held in the Village Hall accounts will be passed over as soon as required.
- ii. Open Gardens. The event had been a huge success and the Committee's thanks went to all those involved.
- iii. Insurance. The correspondence with the Parish Council concerning the Committee's insurance responsibilities now rested with the Council. It was noted that both the VH Committee and Bladen Social Club have advised their insurers of the situation and no objections have been raised.
- iv. The main doors' circuit board had been repaired at no charge.

8. Treasurer's Report

Copies of a financial statement for the end of June were made available to committee members (see appendix 1). Income for June had exceeded £1,000 and Allan predicted

that this would be the case for July as well. The Open Gardens event had raised a profit of more than £4,000. Allan forecast an £8,000 margin at the end of the year (assuming no S137 grant (see item 10) is received from the Parish Council). The invoice for the Ground rent had not been received although the stated arrangement was that it should be paid quarterly.

In answer to Tamsyn's question Allan explained that the No 1 Account was the Committee's running account and the No 2 Account was for Reserves. He added that there should be a Reserves policy drawn up. The Committee will also consider whether use of the Hall by the Committee should be charged.

Allan will check the electricity bill and readings.

9. Funds raised from the sale of the Village Cook Book

Jenny reported that she had found that the funds raised from the sale of the book had been discussed with the Parish Council by the fundraiser. The PC had been advised that, as the book had been sold in aid of the Village Hall, they could not retain the proceeds. It was unanimously agreed that Jenny would write to the PC for advice. A draft letter will be circulated to committee members for comment.

10. Proposal to renew the cooker and improve the kitchen sink arrangements

Allan reported that the present cooker required replacement and the sink arrangement could be much improved. It was proposed to replace the cooker with an electric Rangemaster with ceramic hob and install a stainless steel splashback. 2 sinks would be fitted with either 1 or 2 drainers. The total estimate for the work is £3,015. The current water filter could be re-used but a new carbon filter was necessary.

It was noted that the Parish Council was inviting applications for S137 grants. It was unanimously agreed that an application would be made for the kitchen improvements. Allan will submit this.

11. Correspondence

No new correspondence had been received.

12. Any Other Business

- i. Angie reported that Ian Cross had asked that donations made following his talk be used for bee boxes. She will pass Ian's contact details to Allan.
- ii. Angie reported that the arrangements for the evening talks for the autumn/winter are progressing. Lesley is helping her.
- iii. Allan passed a copy of some of the Hall's insurance arrangements to Jenny.
- iv. The 100+ Club winners for June were: First Prize No 91 Gill Davies, Second Prize No 57 Sally King.

13. Next meeting

The next committee meeting will take place on Wednesday 2 August 2017.
The meeting closed at 9.15 pm.