

Affpuddle and Turnerspuddle Parish Council

The Minutes of the **Monthly Meeting** held on **Wednesday 14th February 2018** at the Brianspuddle Village Hall, at 7.00pm

Present:

Councillor Nick Gore (Chair)

Also present:	Councillors Charles Barter, Sarah Lowman, Jonathan Haigh, Trevor Poole and Mike Menzies.
Also in Attendance:	County Councillor Peter Wharf, District Councillor Cherry Brooks and Lindsay Hole (Parish Clerk).

One member of the public was present for public participation.

2017/220 Apologies

Apologies for absence were received from Councillors Sue Jones and Lizzie Guinn, District Councillors Graham Brown and Laura Miller.

2017/221 Declaration of Interest

There were no further declarations of interest.

2017/222 Public Participation

Purbeck Local Plan Review

A parishioner raised concerns over the impact of houses being built in the area and the increase in the use of the B3390 because of the development, the biggest concern being the amount of traffic that will need to go through Affpuddle.

2017/223 Purbeck Local Plan Review Consultation

Councillors discussed the detail of the Purbeck Local Plan Review Consultation which offers several options for Consultation to increase the number of new homes across Purbeck. Councillors noted the lack of investment in infrastructure. Parishioners should respond to the Consultation by 12th March and the Parish Council will respond to the Consultation by 19th March. The Parish Council agreed to consider their response at the March PC meeting. **Action** Clerk to invite a representative from West Dorset District Council to talk about the infrastructure plans associated with development in the Crossways area.

2017/224 Minutes 10th January 2018 and Matters Arising

The Minutes of the monthly meeting held on the 10th January 2018 were confirmed and signed as an accurate record.

Matters arising:

Debenham Paintings

Duke's Auctioneers have been approached by the Parish Council to provide an insurance valuation for the Debenham paintings. The cost of the valuation will be £150.00.

A proposal was made that the Parish Council instruct Duke's to value the Debenham Paintings, it was **RESOLVED that;**

The Parish Council will instruct Duke's Auctioneers to provide an insurance valuation for the Debenham Paintings. The vote was unanimous.

Village Shop and Post Office improvements

Chair Nick Gore reported that an update has been received from PDC in respect of the Village Shop and Post Office, PDC have agreed that work can commence in line with their written advice.

Parish Litter Pick

The Parish Litter Pick has been arranged for Saturday 3rd and Sunday 4th March 2018. Volunteers are being asked to help out over the weekend. The equipment is being provided by PDC.

2017/225 Planning Applications

There were no planning applications to be considered.

2017/226 Village Hall

Councillor Mike Menzies provided a written report prior to the meeting. Councillors discussed the Treasurers report, in particular the observation that high insurance costs were because replacement with modern construction in the event of loss was not permitted by the Parish Council. Councillor Mike Menzies will address the correction needed in the report and clarify that the PC went to considerable lengths in discussions with PDC on this issue. The Village Hall is a listed building and it was the consideration of Purbeck District Council Planning Officers, in particular the Design and Conservation Officer, that any rebuild in the event of loss would be required to adhere to the use of historic materials.

2017/227 District Councillor's Report

District Councillor Cherry Brooks provided a brief update on the Local Plan Review Consultation and the Local Government Re-organisation.

2017/228 Roads and Highways

A meeting has been arranged for Tuesday 20th February with Councillor Charles Barter, the Parish Flood Warden, County Councillor Peter Wharf and Highways to discuss the issues raised in the January meeting.

Hurst Bridge – The white lines have been repainted at Hurst Bridge. Further improvements will be discussed with Highways at the meeting.

Throop Corner Track – A parishioner has communicated that the track down to the ford has deteriorated. Councillor Mike Menzies has reported this, and discussions are taking place with Highways to see if a solution can be found.

2017/229 County Councillor's Report

County Councillor Peter Wharf provided an update on DCC issues. The report included the following item:

- Local Government Reorganisation – A decision should be known by 23rd or 27th February, County Councillor Peter Wharf will inform the Parish Council of the decision.

2017/230 Financial Report and Authorisation of Payments

Cheque No.	Payee	Description	Amount
100598	Village Hall Committee	Rental	25.00

100599	Lindsay Hole	Clerk Wages	221.10
	HMRC	PAYE	-
100600	AWW Garden Services	Grass cutting	102.00
100601	Andrew Thorne	Waddock Noticeboard repairs	80.00
100602	Normtec	Fingerpost	1000.00
100603	DCC	Saltbag	72.00

Voting: The payments were approved. **Voting Unanimous**

Councillors were informed that the bank balance was £21,990.68.

2017/231 Correspondence and Information

Some items of correspondence were discussed as part of items separately identified on the agenda. Other correspondence was distributed electronically prior to the meeting.

- Artreach – A request has been made for a small annual donation by its representative Jenny Beedle. The Parish Council will reply to inform her that the PC has a S133/137 grant policy, a timetable associated with applications and that payments have been made for the current financial year. **Action** The Clerk will send a reply enclosing a copy of the current procedure for grants.
- SSE - Community Emergency Response Plan template produced by the Dorset Local Resilience Forum. **Action** The Clerk will email SSE to find out further information.
- Letter from Parishioner Peter Talbot regarding the cleaning of the War Memorial. **Action** The Clerk will write to Mr Talbot to explain that the Parish Council are in the process of applying for a grant from the War Memorial Trust to clean the inscribed panels and that progress will continue to be reported in the Parish Magazine.

2017/232 Risk Assessment Review

In accordance with the Councils' risk assessment procedure, it was noted that there were no concerns to report on the Village Hall (with the exception of the reinstatement insurance), the shop, the car park and the Parish Clerk's office.

Car Park Risk Assessment

This is deferred to the March meeting. **Action** Clerk to put Car Park Risk Assessment on the March agenda.

Briantspuddle Noticeboard

Work to relocate the noticeboard is likely to commence in March.

Waddock Cross Noticeboard

It was reported that the wood is starting to rot on the Waddock Cross Noticeboard. **Action** Councillor Charles Barter will look at the condition of the wood and report back to the Parish Council.

2017/233 Fingerpost project – Update

Briantspuddle Cross fingerpost

The Parish Council have been successful in the application for the signpost refurbishment at Briantspuddle Crossroads, in addition a 10% outside funder contribution has been secured for the project.

Approval of £200 contribution towards Briantspuddle fingerpost

A discussion took place on the need for an additional finger on this sign pointing to the Village Hall, Shop & Post Office, the cost of which is an additional £200 to the PC.

A proposal was made that the Parish Council pay for an additional finger for the Briantspuddle fingerpost, it was **RESOLVED that;**

The Parish Council will contribute £200 for an additional finger. The vote was unanimous.

Budget and approval for the fingerpost re-instatement at Throop Heath

It was agreed previously that the Throop Heath post would also be fully funded by the PC if a Viridor grant was successful for the Briantspuddle fingerpost, now that a grant has been received the PC will proceed with the Throop Heath post. Councillors discussed providing a new post in traditional materials and style at Throop Heath to replace the sign that is missing at a cost of £1,825. **Action** Councillor Trevor Poole to arrange for the Throop Heath fingerpost to be replaced.

Councillors discussed the need to review the programme of refurbishment of the remaining fingerposts in a future meeting later in the year.

2017/234 Future use of Telephone Kiosks – Project update

Affpuddle Kiosk

Refurbishment of the outside will be done when the weather improves. An application for grant funding of a defibrillator has been sent to the National Lottery, the outcome should be known in March.

Briantspuddle Kiosk

The door has been repaired and rehung. When the weather improves the outside will be refurbished. A parishioner has offered to help with the information centre.

2017/235 War Memorial Cleaning Update

The War Memorial Trust have advised that they are not in a position to fund the cleaning of the whole Memorial and that any grant application should be limited to the panels. A successful grant application will fund up to 75% of the cost of the work. A revised quotation was available which included a breakdown for preparing a test panel and prices for cleaning the remaining three sides.

A proposal was made that the Parish Council proceed with the application to clean the panels which is anticipated to cost between £2,250 and £2,650, it was **RESOLVED that;**

The Parish Council will apply to the War Memorial Trust for the cleaning of the panels. The vote was unanimous.

Councillor Jonathan Haigh informed members that the vicar was open to having a ceremony at Briantspuddle War Memorial on Remembrance Day at 11.00am and has asked that the full PCC authorise Councillor Jonathan Haigh to carry out the ceremony.

The PCC will also discuss arrangements for organisations being invited to lay wreaths as part of the commemoration.

2017/236 Review of Parish Council Policies

Progress with Data Protection & Freedom of Information

This item is deferred to the next meeting.

Review of the Code of Conduct

Councillors reviewed the Code of Conduct and concluded that the PC Code of Conduct should be aligned to the PDC Code of Conduct. **Action** Clerk to prepare a draft Code of Conduct.

2017/237 Parish Maintenance Schedule

Councillor Sarah Lowman reported that work is progressing with the Parish Maintenance Schedule and that the grass cutting cycle will start in March.

2017/238 Review of risk assessment process

The Parish Council reviewed the Risk Assessment process and made several amendments to the Risk Assessment.

A proposal was made to make a few minor amendments to the risk assessment, it was then **RESOLVED that;**

The Parish Council will adopt the risk assessment.

Voting: unanimous.

2017/239 Sares Wood

There is an increase in motorbikes using Sares Wood and riding across the junction with the B3390. The Parish Council will continue to monitor the use and encourage people to report any illegal activity.

2017/240 Any other business

Bridleway fingerpost

The bridleway fingerpost opposite Blackdown House has been recovered and will be repaired.

Tree Officer

There has been feedback from parishioners about a large tree application that has been approved by Purbeck District Council. It was agreed that all applications will be circulated to Councillors. However, only the Parish Councils delegated officer will comment on behalf of the Council to Purbeck District Council.

Shop AGM

Councillors were reminded that the Shop AGM is due to take place on Friday 23rd February.

2017/241 Date of the Next Meeting

The next meeting of the Parish Council will be on Wednesday 14th March 2018 at 7.00pm in the Village Hall.

The meeting closed at 8.55pm